



REFERENCE NUMBER: GTA/RFQ/2025/13 ; THE APPOINTMENT OF A SERVICE PROVIDER TO ARRANGE AND MANAGE THE HOSTING OF A CONFERENCE DELEGATION FOR A SOWETO EXPERIENCE ON THE 28TH OF MAY 2026

Dear service provider,

Please see the below answered questions.

1. Is there a specific time allocated for the excursion like half day (8:00-12:00) or full day (8:00-16:00) -

- half day excursion after the conference .

2. Can we add items to the excursion plan outlined (to accommodate the pre-determined objectives) or is it a strict plan align with budget.

- quote should be as per the spec.

3. Please advise how to quote an activity of choice. How will we know who wants to do which activity or shall we quote maybe the one with the highest price so that we don't struggle to pay the rest.

The establishment may guide on how to quote for this. You are free to contact them. If the highest activity works for you, you may do so

4. Please kindly confirm whether the appointed service provider is expected to:

- Book and pay for all listed activities for all 40 delegates, or **No**
- Arrange for each delegate to participate in only one selected activity of their choice. **Yes. The establishment will guide on how best to do this so you may quote accordingly.**